



Regional Institute of Correctional Administration
1/1 Reservoir Road, Dum Dum,
Kolkata-700 028

E-Tender Notice No: RICA/e-Tender/06/2017-18

Dated: 13.11.17

E-tenders are invited for and on behalf of His Excellency, the Governor of West Bengal by the Administrative Officer, Regional Institute of Correctional Administration, 1/1 Reservoir Road, Dum Dum, Kolkata-700028 from resourceful, reputed, eligible and competent Private Security Agencies having registered offices in West Bengal only with annual turnover of Rs. 20 (Twenty) Lacs and above in last financial year with requisite experience and credentials for deployment of 6(Six) nos. of Security Guards & 1(One) no. security Supervisor for security duties in the Offices of Regional Institute of Correctional Administration, 1/1 Reservoir Road, Dum Dum, Kolkata-700028.(relaxable in exceptional cases at the discretion of Competent Authority) having validity period of 01 (one) year from the date of signing of contract deed and/or date of acceptance of the tender. The Agency submitting their bid for security services should have appropriate license from the competent authority.

2. Copies of orders of engagement of the agency concerned by the Govt. Department/s, Public or Private Enterprises, Statutory Body/s etc. during last 3 (three) years and performance certificate/s from such organization/s are to be submitted in support of credential/s with the applications. Copies of IT, P.T. clearance certificates, Provident Fund Registration/Code no and certificate, ESI Registration No. and certificate, GST Registration Certificate, Service Tax Registration No. and Certificate, valid license issued by the Competent Authority and Rules framed there under etc. should be furnished/along with the applications. The comprehensive tender documents with all terms and conditions will be issued to the intending agencies from the date as mentioned in the Appendix below, during normal office hours.

Private Security agencies may upload (online) their bids in prescribed format with all relevant documents in the address as mentioned below:-

<http://www.wbtenders.gov.in>

Tender will be entertained on the basis of uploading of all relevant document. Last date of uploading of tender along with all relevant documents, the date of opening of tender and all other important dates are mentioned in the Appendix below.

3. The competent authority reserves the right to accept or reject the tender and/or negotiate by way of revised and/or improved offer from all the tenderers for the concerned job. The OSD & Ex-Officio DG & IG of Correctional Services, West Bengal also reserves the right to withdraw the tender notice without assigning any reasons whatsoever.

Detailed information may also be had from the above office, i.e. Regional Institute of Correctional Administration and in the website:- www.ricakolkata.org & <http://wbcorrectional.services.gov.in>

13/11/17
**Administrative Officer
RICA, Dum Dum, Kolkata**

